



## **2010 Complete Meeting Package**

- **Single-Occupancy Overnight Accommodations**
  - Complimentary High-Speed Internet Access
  - Flat-screen cable TV, IPOD Docking Station, Hair Dryer, Iron and Ironing Board in room.
  - Free local phone calls and in-room voicemail.
  
- **Three meals (lunch, breakfast & dinner) – each meal consists of:**
  - Selection of 3 hot entrees for lunch & dinner, including an action station
  - Selection of low fat, low salt entrees (lunch & dinner)
  - Selection of 2 hot vegetables (lunch & dinner)
  - Selection of pastries (breakfast)
  - Large salad bar during dinner and composed salads for lunch
  - Cold Cuts, Cheeses, breads (lunch & dinner)
  - Soups (lunch & dinner)
  - Selection of grill items—hamburgers, hot dogs, turkey burgers, French fries, etc.
  - Wide selection of desserts (lunch & dinner)
  - Beverages, fresh fruits, dressings & condiments
  - Action Station: Our chef prepares a different “feature” item at each meal. For breakfast, expect made-to-order omelets.
  - All meals are served in the dining room. Private meals are available for an additional charge.
  
- **Meeting Space**

General Session and Breakout rooms are provided to accommodate your group.
  
- **Continuous Break Stations**

All-day beverage breaks consist of coffee, hot & cold iced tea, hot chocolate, soft drinks, fruit juice, and water. A variety of snacks are offered and items vary twice daily.
  
- **24-Hour Security on Duty**

24-Hour security on duty to provide campus access control, roving patrol and emergency communications.
  
- **24-Hour Emergency Health Services**

NCC has an onsite MERT (Medical Emergency Response Team) to assist in the event of an emergency. All managers are CPR certified and trained to use AED units and fire extinguishers. In the event of an emergency, Loudoun Hospital is less than five miles away from the center.
  
- **Fitness Center**

State-of-the-art facility complimentary to all guests.
  
- **Presentational Aids**
  - Data Projector in G/S (for projection from a customer-supplied laptop)
  - Front Projection Screen
  - DVD Player with monitor
  - 2 easels with flipchart pads and markers
  - Lectern or Podium with Speaker Microphone
  - Speaker Table and Chair